Declaration

I've read the Mandatory All-Staff Training Key messages guide 2023, and acknowledge that:

- I need to work ethically, protect departmental information, work safely, and respond appropriately to any suspicion of student harm
- I need to follow the department's policies and procedures (including blue card requirements) as required
- I know where to get further information or support.

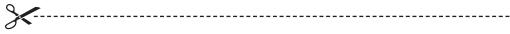
I also know the Key messages guide 2023 Record of Completion:

- is valid for 12 months
- is recognised in all departmental facilities and schools
- can be used to show I have read the Key messages guide.

Contractor, volunteer, visitor, or preservice teacher or other adult student on placement to complete

Name	
Signature	
Name of parent/caregiver*	
Date	

^{*} To be signed by a parent/caregiver if the preservice teacher or other student on placement is under 18 years.



Record of Completion

The Mandatory All-Staff Training program's Key messages guide 2023 is valid for 12 months from the date of issue.

Contractor, volunteer, visitor or preservice teacher or other student on placement	Principal or manager	School stamp
Name:	Name:	
Signature:	Signature:	
Date:	Date:	

If you have any questions or concerns about the information in this guide or completing the declaration, please speak to a supervisor, manager or principal.

